To whomever it may concern,

I am a Finance Major at the Robert H. Smith School of Business expecting to graduate in May of 2019. I recently viewed the job description for The Finance Summer Internship and believed that this was an intriguing opportunity for me to gain experience and contribute my skills. I am interested in working for R4D because I believe my analytical skills and work ethic would make me a great fit.

Being a Smith student has provided me with excellent academical education and experience that will provide useful for this internship. During business classes, we are presented with real-world situations and are tasked with creatively solving projects. My course work has exposed me to business related group work and research participation events to develop problem-solving, critical thinking, leadership, and communication skills that I believe make me a valuable addition to your team.

I understand that this internship requires interns to possess strong analytical skills and the ability to work unsupervised. Having been homeschooled throughout my life, I am well familiar with solving problems individually and learning to think for myself. I’ve had over 5 years of previous work experience which has helped me develop a strong work ethic, dedication, and managerial skills. In the company job description, I observed that this internship requires excel skills and accounting knowledge from class work I have been able to become very comfortable with Microsoft Excel as well as Financial and Managerial Accounting.

Below I have enlisted my resume which further goes into my work experience. I genuinely believe that I will be an excellent fit for this Internship and I look forward to the opportunity to meet and discuss my credentials. I can be reached at 301-832-5630 or by email at [jtfatzinger@gmail.com](mailto:jtfatzinger@gmail.com). Thank you for your time and consideration.

Sincerely,

Joseph Fatzinger